Support for Scholarship and Research within LBC
E.H. Simmons, LBC Dean 2015-4-21

- Faculty travel grants for conferences and collaboration meetings
  - Send an e-mail request to the Dean, indicating dates, purpose, and cost of travel.
  - Preference to faculty without remaining start-up funds or other internal support.
- PILOT Funds for gathering pilot data in order to apply for an external grant
  - Send an email request to the Dean, describing the project, the data to be gathered, and the specific plans for the external grant to be applied for.
- TRAJECTORY Funds for Tenure-System Associate Professors with majority LBC appointments, to assist with making tangible progress toward promotion to Professor.
  - Submit an application and budget sheet to the FEA (information available at [http://www.lymanbriggs.msu.edu/faculty_staff/scholarship_support.cfm](http://www.lymanbriggs.msu.edu/faculty_staff/scholarship_support.cfm)).
- Undergraduate research support
  - Via the Honors College's Professorial Assistants program; contact the Associate Dean for Undergraduate Studies in spring to inquire about a PA for the next academic year. [http://honorscollege.msu.edu/research_opportunities/professorial_assistantship_program.html](http://honorscollege.msu.edu/research_opportunities/professorial_assistantship_program.html)
  - Via the LBC undergraduate research grant program; students submit proposals in early spring/fall for the same semester or late spring for the summer; [http://www.lbc.msu.edu/current/undergraduate/funding/undergraduate-research-grants.cfm](http://www.lbc.msu.edu/current/undergraduate/funding/undergraduate-research-grants.cfm)
- Temporary research office space for special projects
  - Send a request to the Dean or an Associate Dean by e-mail indicating the proposed dates, nature of the research, and how the space would be used.
  - The most common scenario is that a desk in a shared office space opens up for a semester, and can be made available for use by a research student or for processing data.
- Occasional course release (usually associated with a sabbatical leave or buy-out funded by a research grant).
  - Contact the Dean. Since undergraduate education is central to the college mission, teaching release of all kinds is rather limited.
  - Course buy-out involves having the external funding pay the entire cost of replacement instruction (typically ~$12k/course).
  - Sabbatical leave applies only to tenure-stream faculty members who have served at least six years since the last leave. For details, see [http://www.hr.msu.edu/timoffleave/facacadstaff/SabImplentation.htm](http://www.hr.msu.edu/timoffleave/facacadstaff/SabImplentation.htm)
- Matching funds where required for submitting external grant proposals
  - Contact the Dean to discuss matching funds before submitting the proposal; these are usually paid for out of the Indirect Cost Return (IDC return) that the grant would otherwise return to the college and the PI.
- PI’s receive a share of the Indirect Cost (IDC) funds returned to the college by MSU.
- Accounting assistance:
  - Pre-award budget-building support for grants is provided within LBC by the Dean's Executive Assistant (for any kind of grant on any topic). If you prefer, you may instead work with the research office of the disciplinary college in which one of the grant (co-)PIs holds a joint appointment.
  - Post-award accounting support for grants is provided via the LBC Budget Office.